



APPOINTMENT OF CLERK

Ironmongers' Company

City of London

The Clerk (CEO)

Six Figure Package

Start from May 2018

The Ironmongers' Company is one of the Great Twelve Livery Companies of the City of London with a membership of 360. It has a Charter and a heritage dating back to the fifteenth century guided by a philosophy relevant to the modern day. The Company is a philanthropic organisation in all that it does. It administers charities which focus on sheltered housing, education and relief of poverty. The Company and its charities are funded from a commercial property portfolio, the effective management of trusts and investments, and the letting of Ironmongers' Hall in Shaftesbury Place off Aldersgate Street.

The role of the Clerk is to deliver the strategy set by the Master, Wardens and Court (the Board) to generate a strong and growing income stream from the Company's resources and activities. The Clerk acts as Chief Executive of the various businesses and is engaged with the charities' strategy.

There are many professional and civic relationships to maintain and cultivate. The Clerk is responsible for organising and participating in the significant ceremonial, social and civic activities of the Company across the City and with the wider Livery movement, and for ensuring the Company's continuing positive engagement with its own Livery and Freemen.

This fulfilling and challenging role will suit a candidate with demonstrable success in his or her field, being a capable manager and administrator with the highest standards of integrity and competence. They will be capable of setting and operating to a budget and will also demonstrate the commercial acumen to recognize and deliver on opportunities. However, the key to success in this role will be the ability to manage and maintain effective relationships at all levels, with the Court, the Livery, Freemen and the staff, whilst delivering a consistent Company strategy.

For an application form and details on how to apply, please respond by e-mail to oliver.howl@vennerhowl.com.

The closing date for written applications is midday on Monday, 18 December 2017.

In the second week of January 2018, successful applicants will be invited to interview on 29 or 30 January 2018.